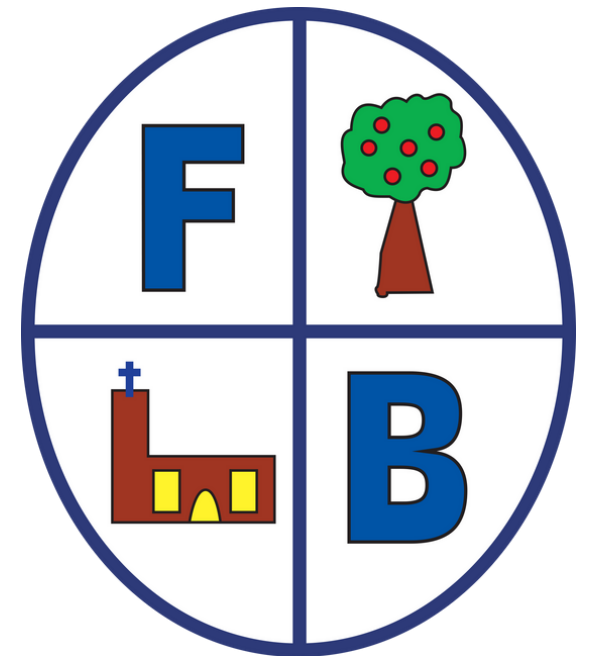


September 2025

# *Welcome to Sycamore Class*



Growing together towards life in all its fullness

## Staff



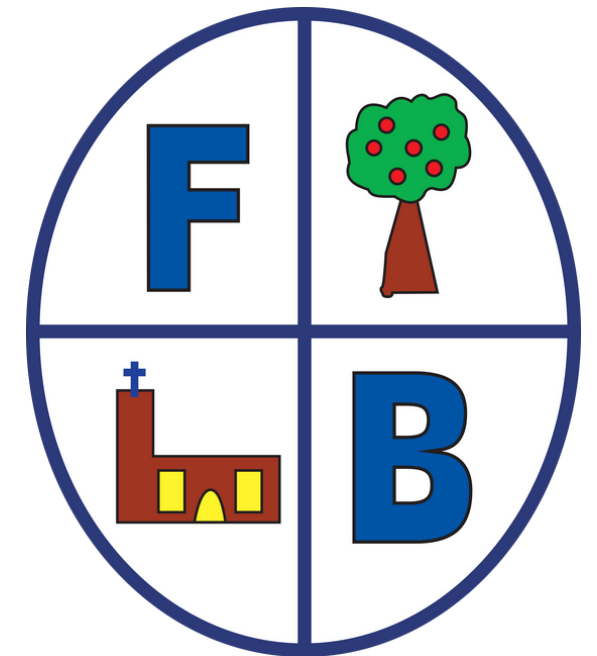
### **Class Teacher:** Miss Catherine Diffey

- This is my third year teaching in year six at Flax. I am particularly passionate about creativity and the humanities subjects (which was my specialism during my teacher training). I also lead the subject of writing here.
- Outside of work, I enjoy a variety of sports including skydiving and cheerleading!

### **Working with us...**

- Mrs Helen Mateer (mornings)
- Mrs Katherine Falconer (afternoons)

Mr Lung will be covering the class on Thursdays during our PPA time (planning, preparation and assessment non-contact time).



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# What we are looking forward to this year

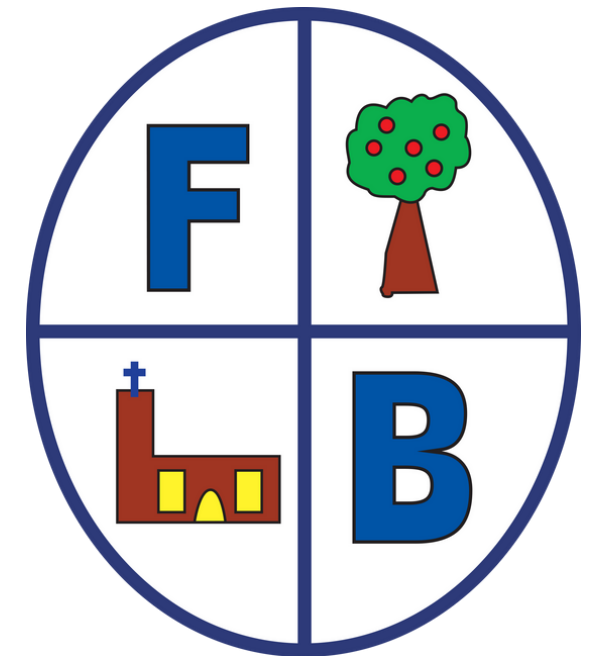
WWII Day  
(15<sup>th</sup> Oct)

Lifeskills  
(12<sup>th</sup> Dec)

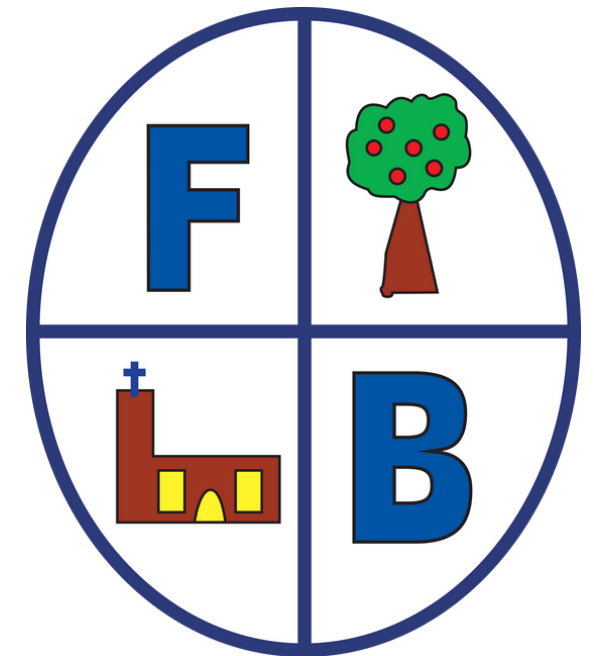
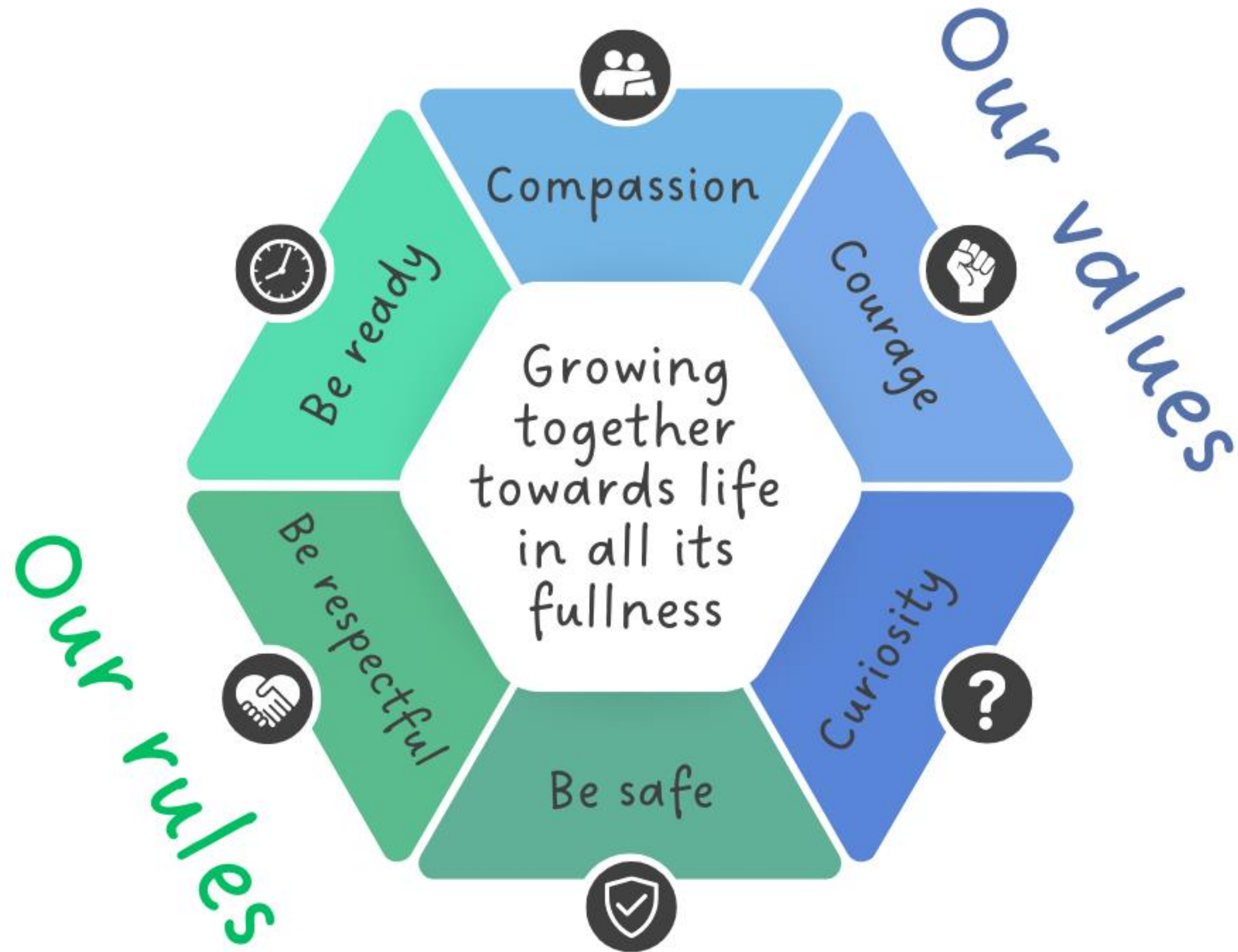
Chestnut buddies

Mosque Trip  
(date TBC)

End of year production



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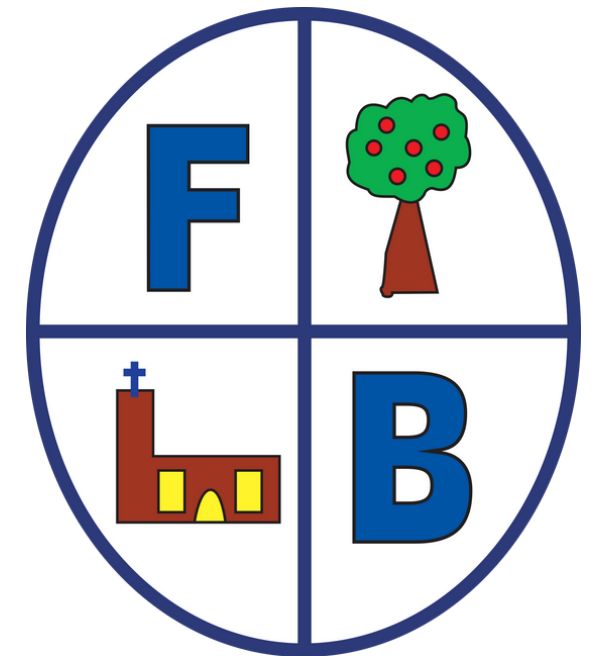


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# Safeguarding

- Mr Lung is the school's Designated Safeguarding Lead and works with our staff to help our children learn about staying safe. Mrs Williams is our Deputy Designated Safeguarding Lead.
- We encourage children to name who their 5 trusted adults are; people who they might go to if they had a problem or worry.
- Sometimes we need to talk to families about questions or concerns we might have.
- Please talk to us to share anything that you think we should know about your child's welfare and/or if any family circumstances change.
- Mr Lung is also our Designated Teacher for children looked after (children who are or have been in care (adopted)).
- We want to work with families to help each child feel supported and flourish.



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# KEEPING SAFE at FLAX BOURTON PRIMARY SCHOOL

You have  
the **RIGHT**  
to be:

**SAFE**

**EDUCATED**

**HEALTHY**

**TREATED  
FAIRLY**

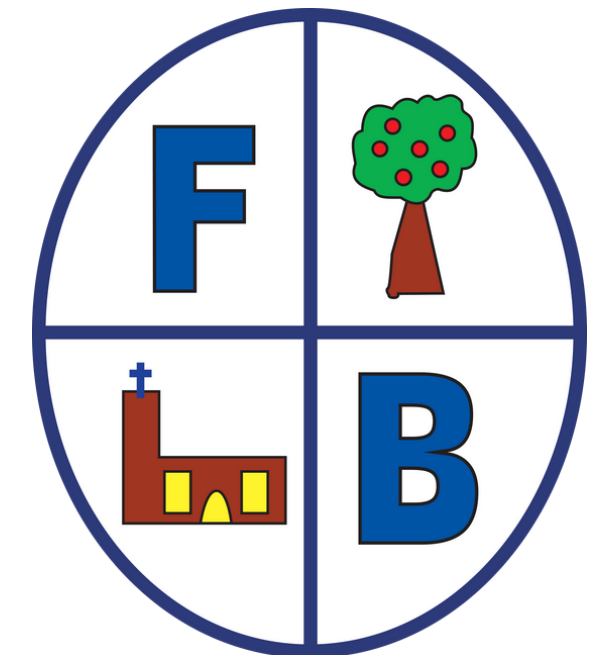
**HEARD**

Adults have the **RESPONSIBILITY** to:

- listen to you
- check you understand how a problem has been resolved and ask how you feel
- take the register and know where you are if you are not in school
- teach you what to do in an emergency
- share what you have said with other adults, including your family, to help keep you safe
- check which adults visit our school and work with you
- check the school site is safe
- monitor the websites/apps you access
- teach you about how to care for your body and stay safe online

You have the **RESPONSIBILITY** to:

- tell a trusted adult if something in school or online makes you feel uncomfortable or unhappy
- talk to a trusted adult if you are worried about something (communicate in your preferred way)
- keep our school tidy and tell someone if something seems unsafe
- follow instructions and respect decisions that are made with your best interests in mind



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# Who are your **5 TRUSTED ADULTS?**



We are here  
to listen to  
**YOU!**

Talk to a trusted adult or  
add a comment, concern  
or question in your class  
**SPEAK OUT** box.

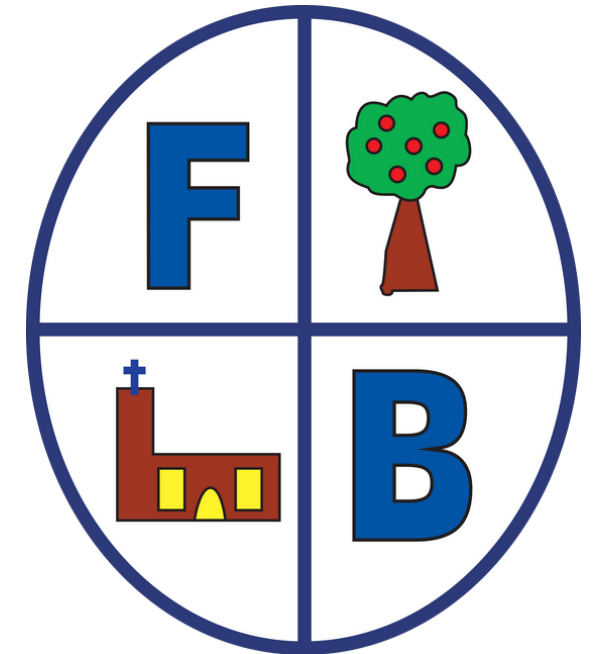


## CALL CHIDLINE

Childline is part of the **NSPCC**. They are always happy to listen and talk to you.  
You can call their number at any time of the day or night for free.



**0800 11 11**



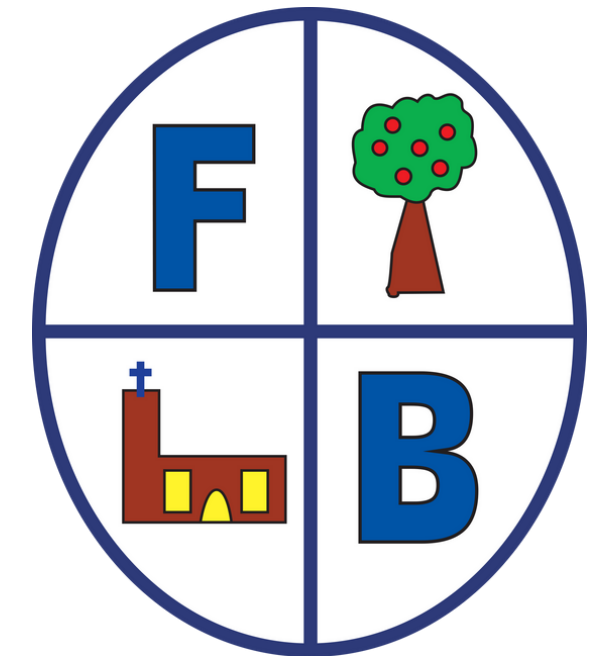
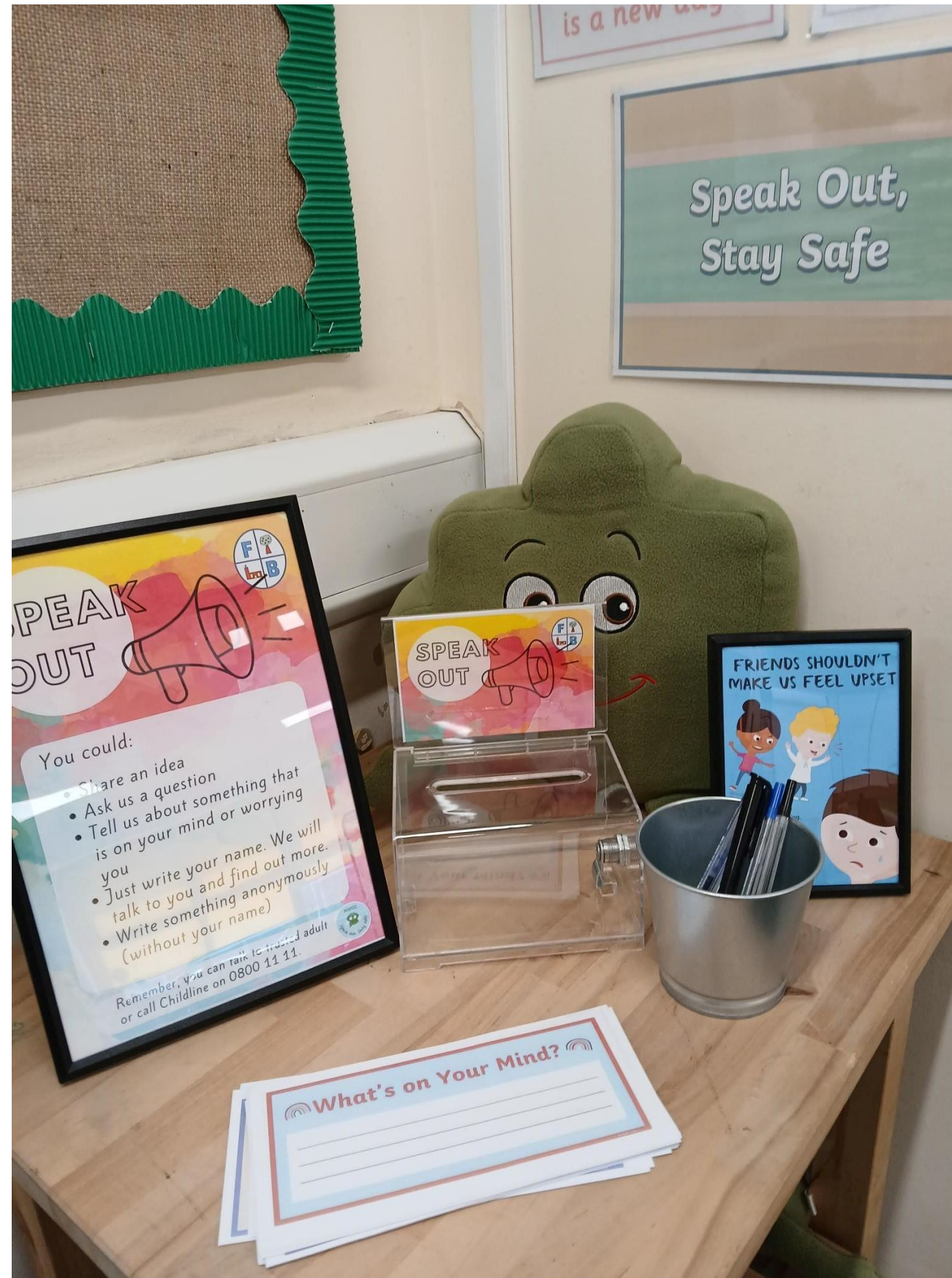
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# Feeling heard

We encourage children to speak to a trusted adult.

We will make time to listen. This may not be right away but at a time and place that is suitable.

We also encourage children to use the class SPEAK OUT box where they can ask a question or write a comment for the teacher to read and respond to with their name on or anonymously.

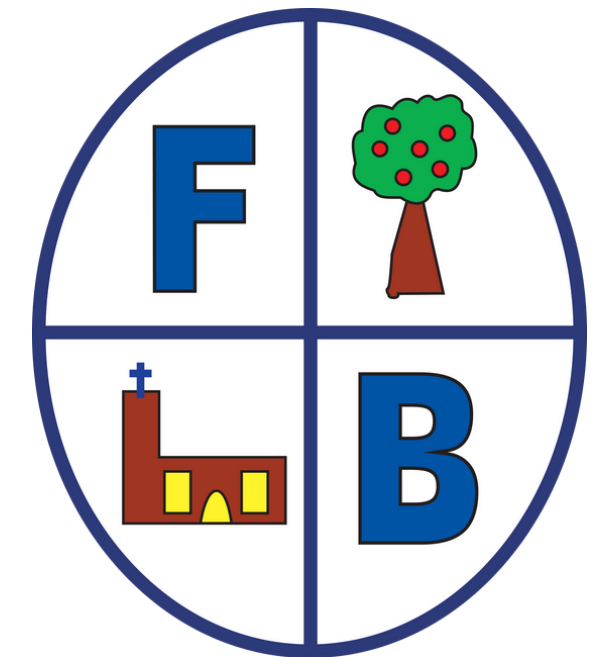


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## Inclusion including SEND (special educational needs and disabilities)

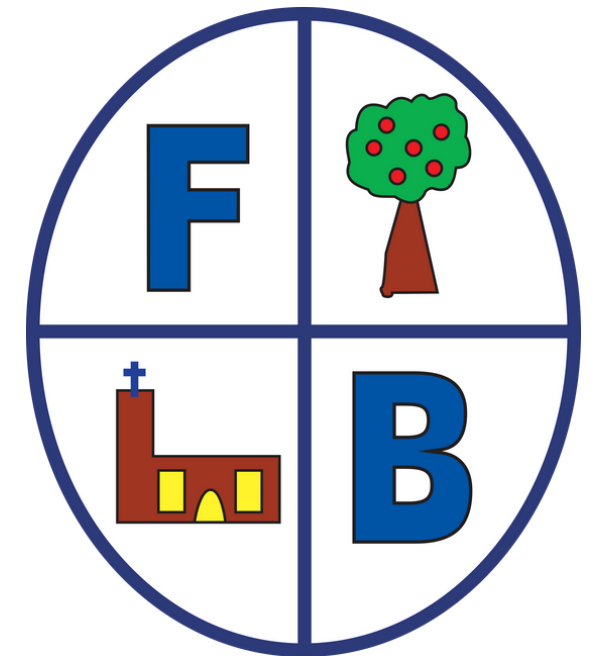
- Mrs Williams is our SENDCo.
- She will work with staff and families to coordinate support for children with SEND.
- If you have any questions or concerns about your child's learning and progress, please come and see your child's teacher first who can listen and share more about what we see in the classroom. We will then refer to Mrs Williams as the next step if necessary.
- You can find more information on our website.



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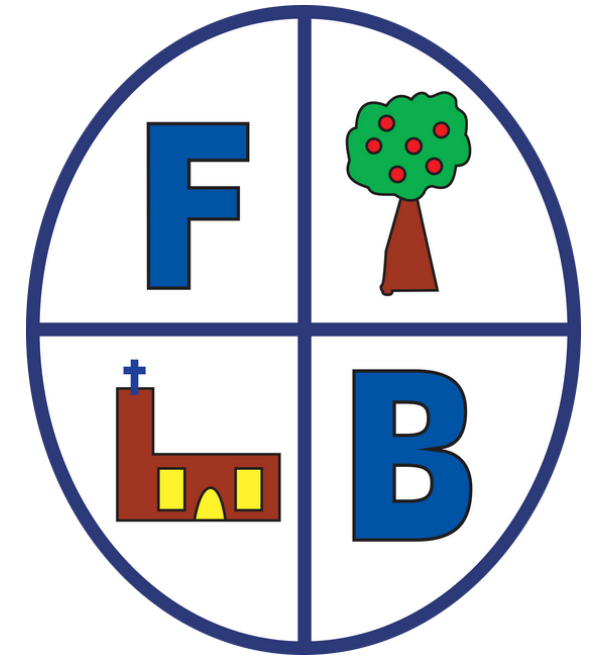
# Our classroom



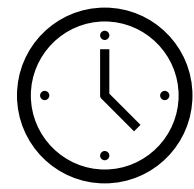
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# Our classroom

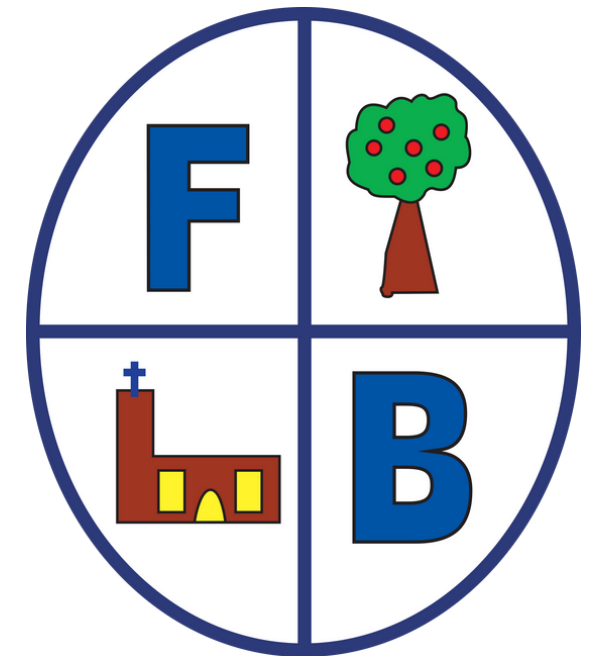


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## Times of the school day

<b>8.40am</b>	Classroom doors open to children.
	Classroom doors close. All children should arrive before this time.
<b>8.55am</b>	Children arriving late should be signed in at the office by their family.
<b>9.10am</b>	Arriving after this time is recorded as an unauthorised absence.
<b>3.15pm</b>	Reception to Year 2 collection at classroom doors
<b>3.20pm</b>	Year 3 to Year 6 collection at classroom doors



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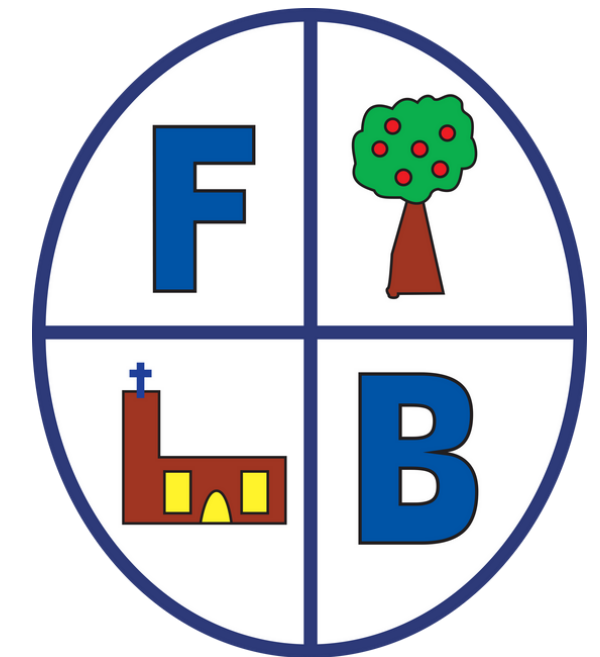
## Be an attendance H.E.R.O

We have lots of exciting learning opportunities planned for this year. Please help your child get the most out of the time here by coming to school **every day and on time.**

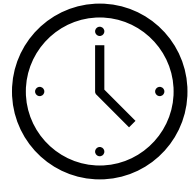
Here  
Every day  
Ready to learn  
On time

If your child (or you) are experiencing some struggles in coming to school for any reason, please speak to us so we can be aware and work with you to help your child come in happily each morning.

During our 'ready to learn time' between 8.40 - 8.55am, we have purposeful activities in place to practise recent learning and to help your child settle calmly into the day.

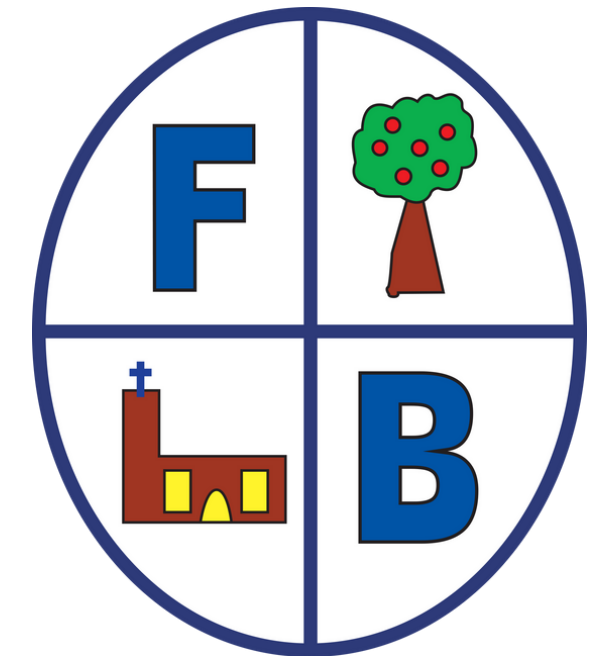


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# What a typical week looks like in our class

	08:40-09:00	09:00-10:50			11:05-12:10		13:10-13:30	13:30-14:40	14:40-15:00	15:00-15:20
Monday	Ready to Learn – spelling sheet 2	Writing	Spelling WCR	10:50-11:05 Playtime	Maths	12:10-13:10 Lunch	Reading Hand-writing	Science	Worship	Class Book
Tuesday	Ready to Learn – Flashback	Writing	PSHE		Maths		Spelling	History	Class Worship	Class Book
Wednesday	Ready to Learn - Flashback	Writing	Spelling WCR		Maths		French	Art	Worship	Class Book
Thursday	Ready to Learn – spelling	Writing	RE		Maths		Flashback	PE – Tag Rugby (PPA)	Singing Worship	Class Book
Friday	Ready to Learn - Flashback	Writing	Handwriting WCR		Maths		Music	PE – Dodgeball	SOTW	Class Book



As part of our universal provision for all children, we use visual timetables in the classrooms to walk children through the day so they can see what is happening now and next.

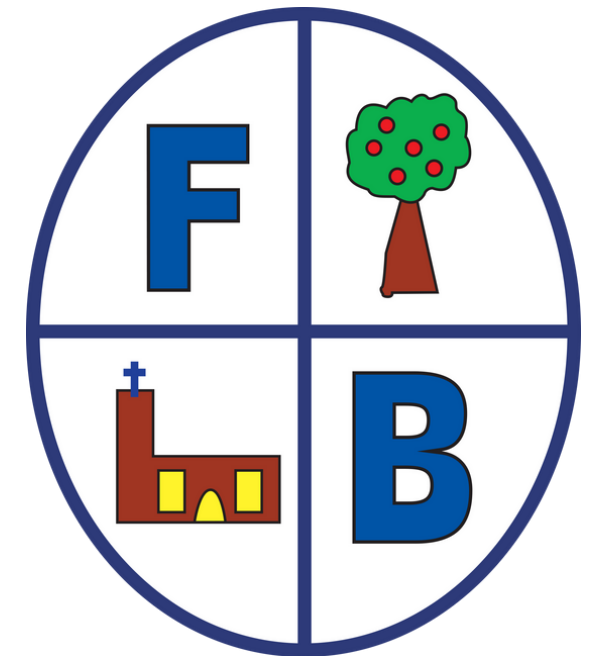


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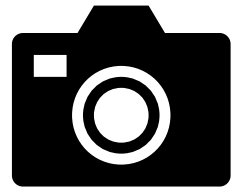


## End of the day dismissal password

- ▶ A reminder that if another adult comes to pick up your child, you must inform the school office and that person should come ready to tell us the password you have set for your child.
- ▶ Children in Years 5 & 6 can walk home on their own if their family give written permission to the school. Please collect a form from the office.

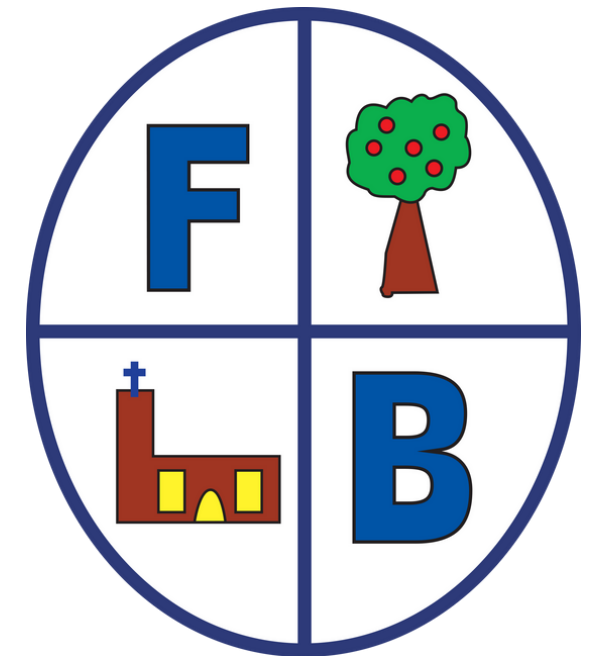


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## Photo permissions

- ▶ We take photos of our children's learning to help celebrate and share their achievements.
- ▶ We might do this on our website and on X (Twitter) and in our newsletters.
- ▶ Please feel free to check with our admin team that our records are in line with your permission preferences.



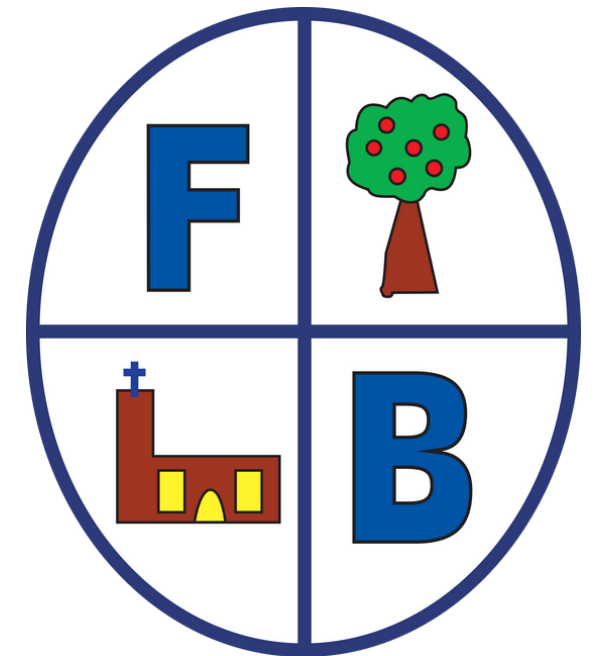
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## Home learning

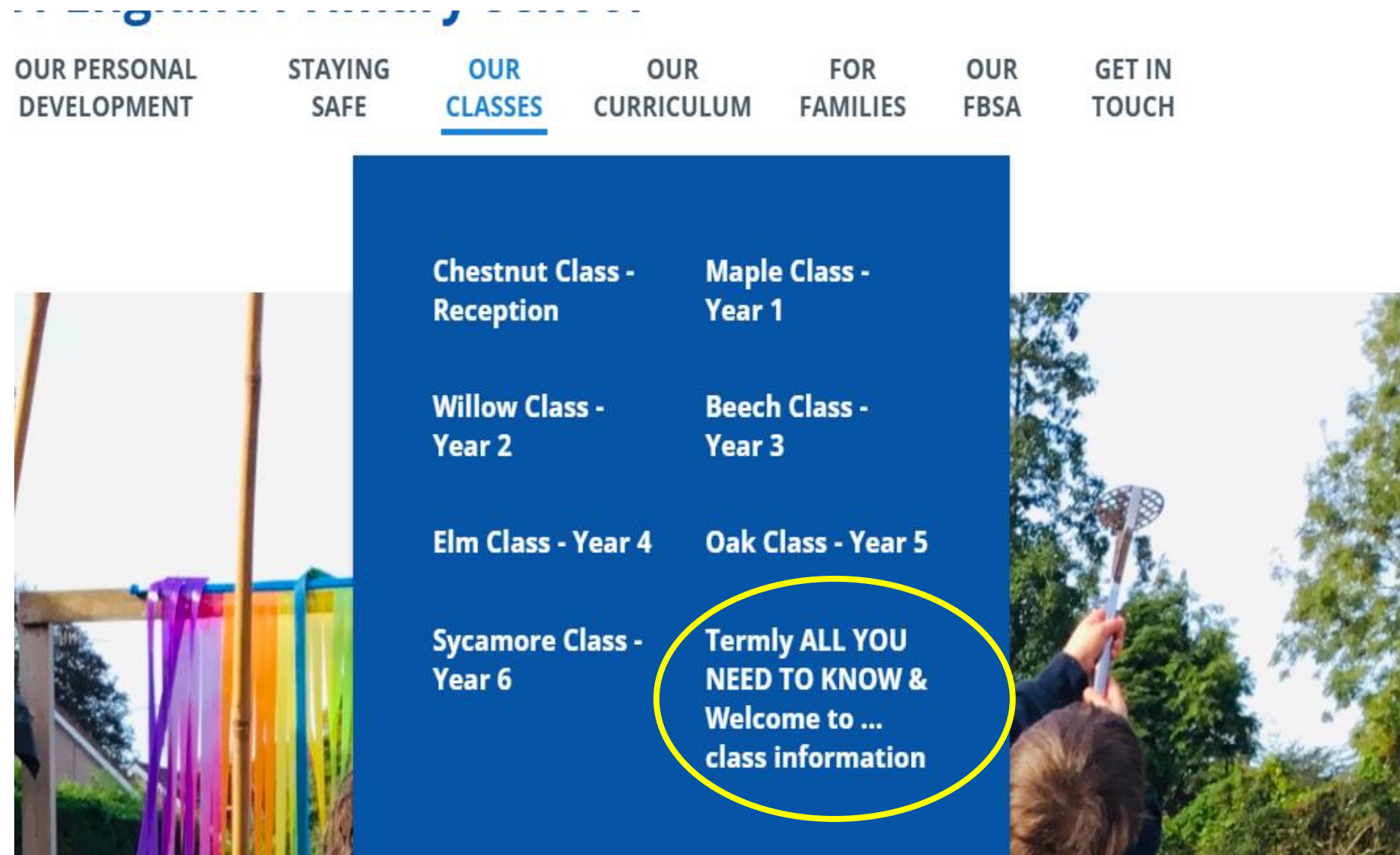
### Home learning includes:

- Spellings sent home to support practice (spellings are not tested in a traditional test. A worksheet will be sent home on a Wednesday following the lessons from that week. This needs to come back to class by the following Tuesday. Children will put this in the spelling file and self mark using marking stations in the classroom.)
- Times Table Rockstars
- Reading 4 out of 7 days a week - please support children keep track of their reading in their reading records which will be checked every Friday.
- Termly optional projects - check the all you need to know sheet!



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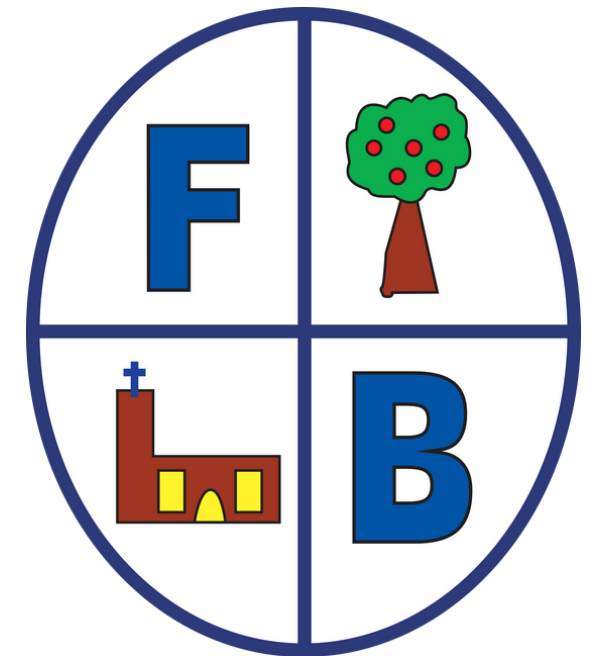
# Our website – helpful webpages



Here you will find our termly ALL YOU NEED TO KNOW guides that share more about our term in this class; what to remember, key dates, how you can help etc.

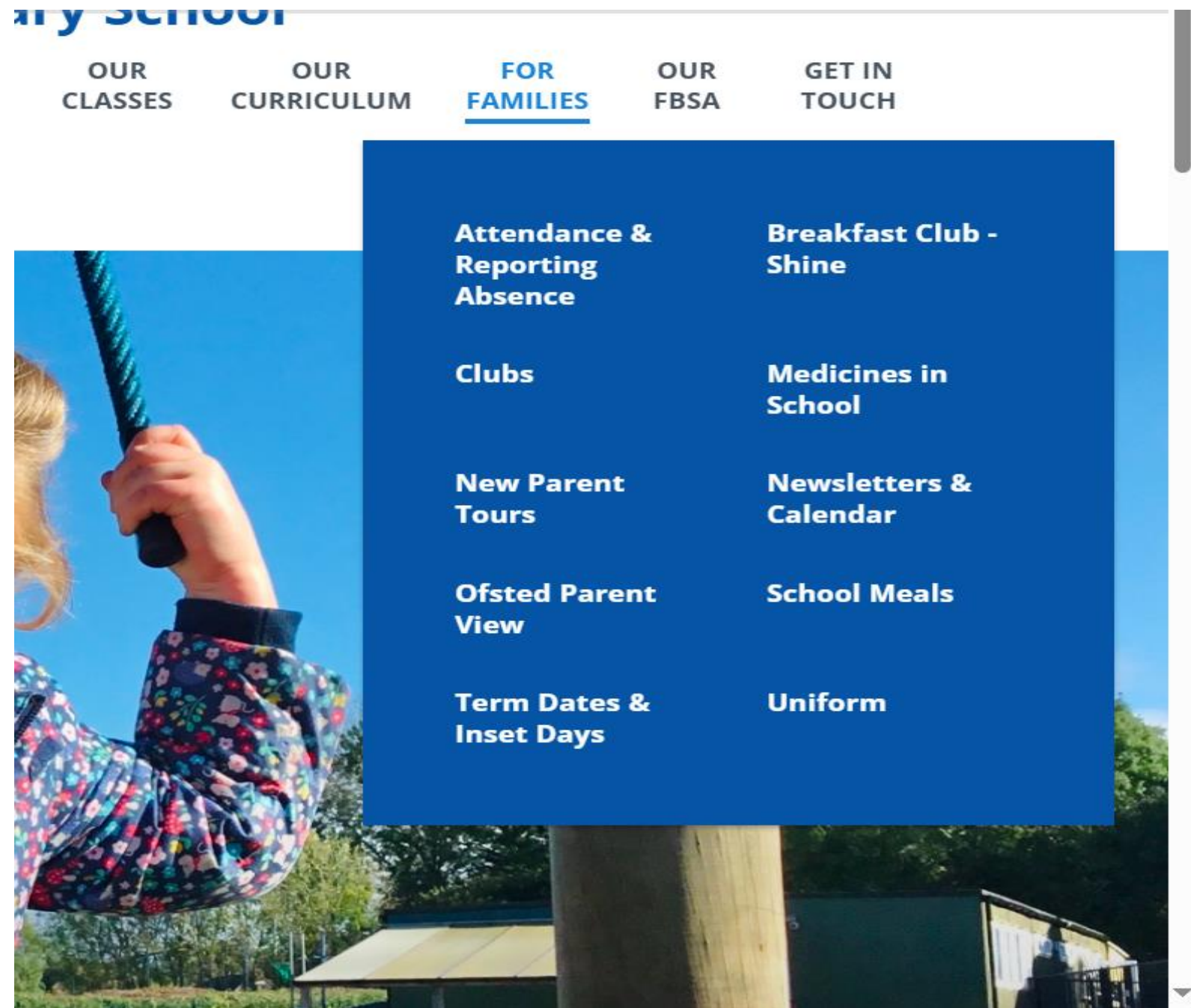
It also includes the three optional home learning projects your child can choose from to then share with their class at the start of the next term.

You will also find this Welcome to Sycamore Class PowerPoint there.

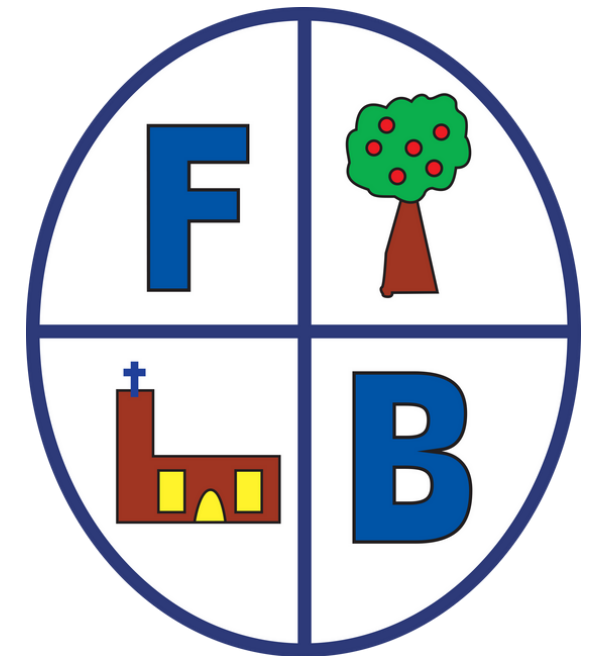


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# Our website – helpful webpages



Lots of information about different key areas of school life.

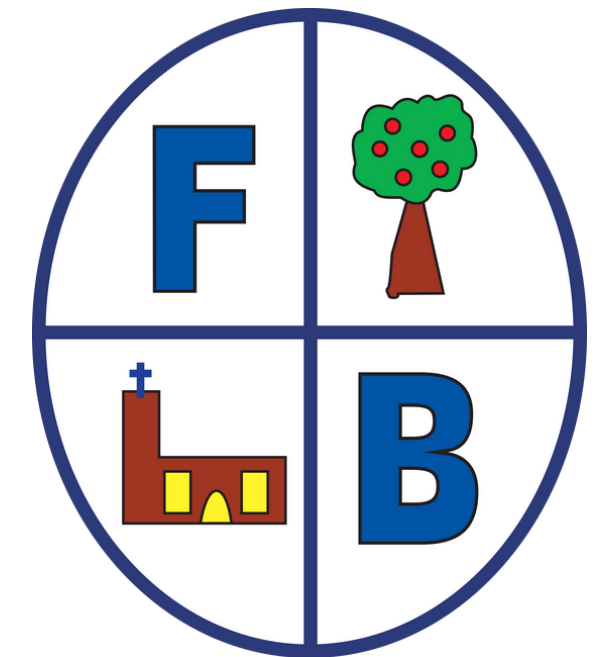


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# Our website – helpful webpages



Yearly Learning Journey documents show the units of learning we will be teaching each term in all subjects.



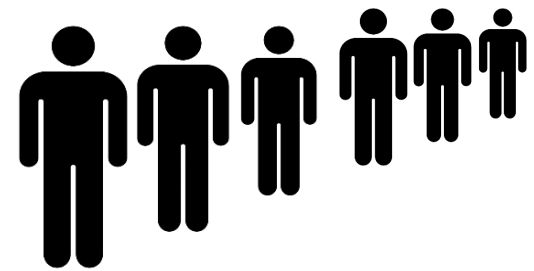
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# Language your child will hear us say



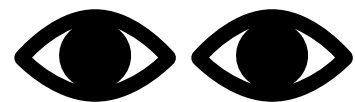
## **Wonderful walking**

Walking smartly and safely around our school



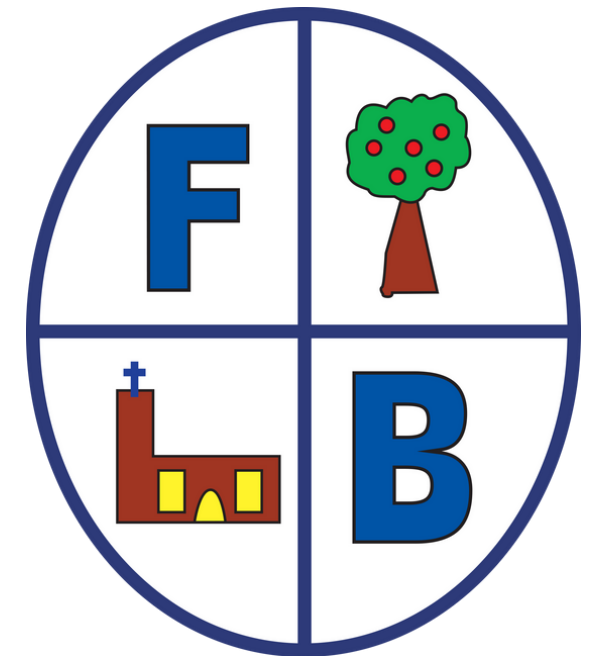
## **Legendary lining up**

Smartly and safely lining up so we can move to playtime or lesson time swiftly



## **Tracking**

Using our eyes to follow the person speaking to us (adult or child)



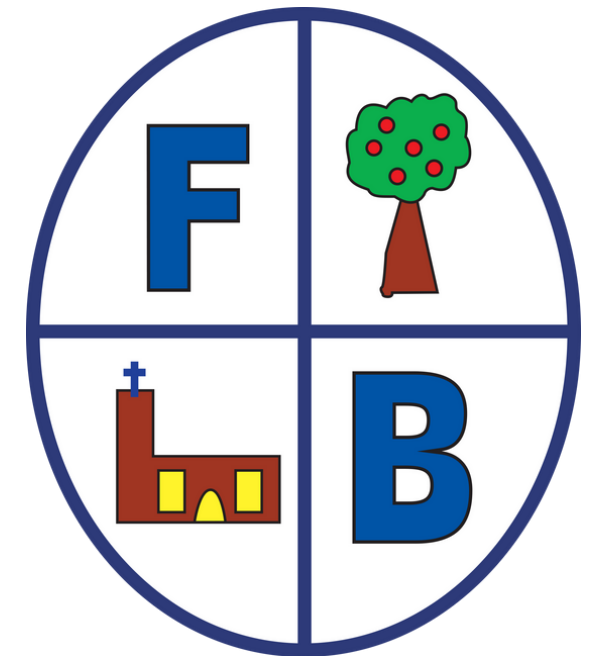
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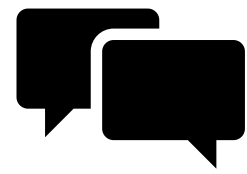
## Communication between home and school

We want to build a positive partnership between home and school and work together to help your child get the most out of their learning.

- Parents evenings in term 2 & 4
- At the **end of the day** –face to face is always best. **If you have an urgent message in the morning, please go to the office and they will pass this onto me.**
- Send an email to [class.sycamore@flaxbourton.n-somerset.sch.uk](mailto:class.sycamore@flaxbourton.n-somerset.sch.uk) and/or make an appointment
- **Families must avoid using WhatsApp to air personal questions or concerns. Please come and speak to us.**



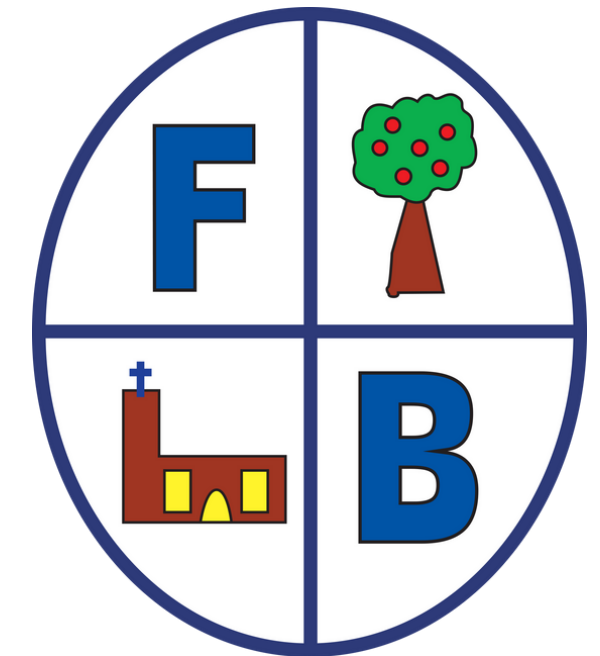
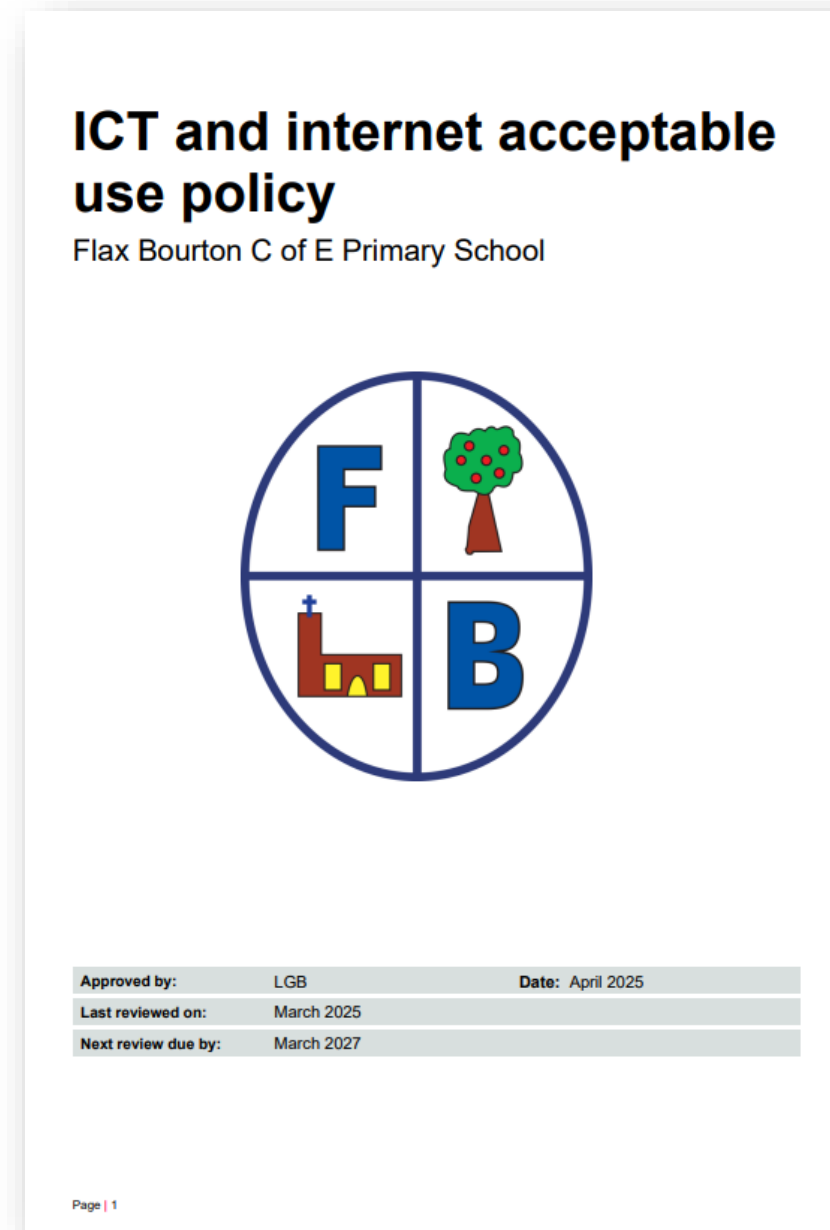
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# Communication between home and school

Two key documents sharing how we expect to navigate positive partnerships with home and school.

These can be found on our school website.

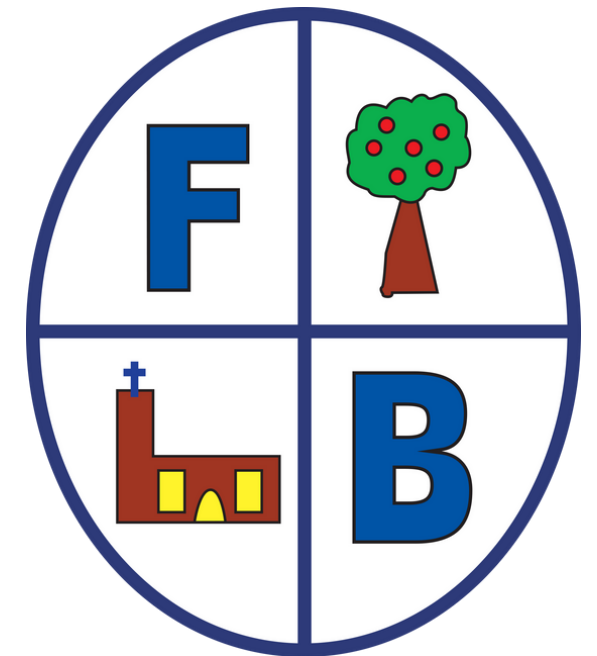


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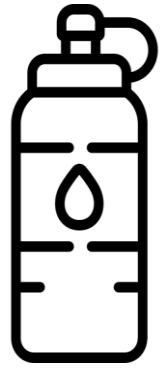


## What to bring to school

- ▶ Reading book and reading record
- ▶ Water bottle
- ▶ Coat
- ▶ Wellies (labelled)



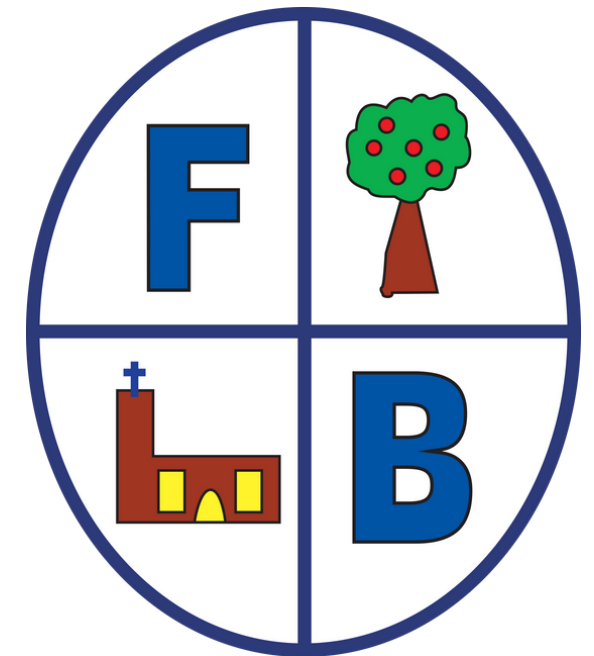
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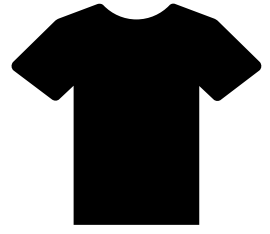
## Water bottles

Please make sure your child has a labelled water bottle in school. These live by the sink and children can access them throughout the day.

We just ask them to go there one at a time and to wait a few moments if we are in the middle of a teaching input.



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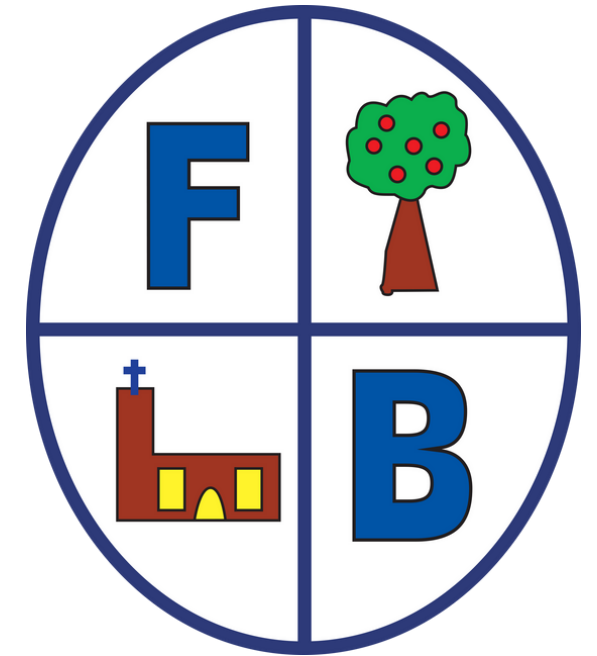
## Uniform

- ▶ Please label all items of school uniform
- ▶ See our website for the school uniform expectations
- ▶ Lost property is outside our classroom



## PE days

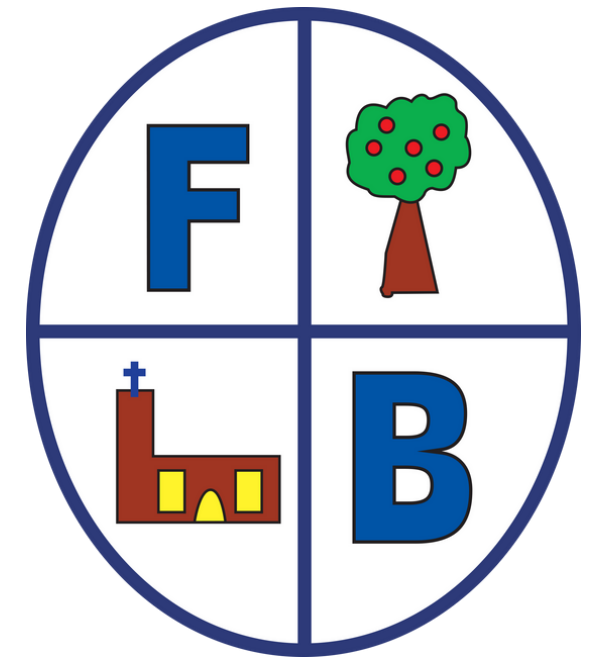
- ▶ Our PE days are on Thursday and Friday
- ▶ Children come to school dressed in their PE uniform



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# House Teams

- ▶ This year we will be doing more in our house teams including afternoons of enrichment.
- ▶ Children can be awarded merits that can go towards their team's total.



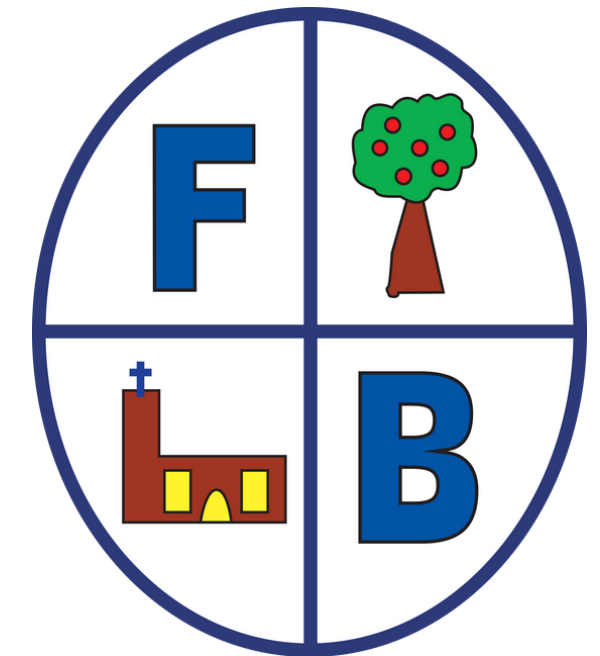
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# Our love of reading

A great website sharing book recommendations! There are lists of non-fiction books and also books for reluctant readers.

## [The Reader Teacher | Children's Books | Reads, Reviews & Recommendations](#)

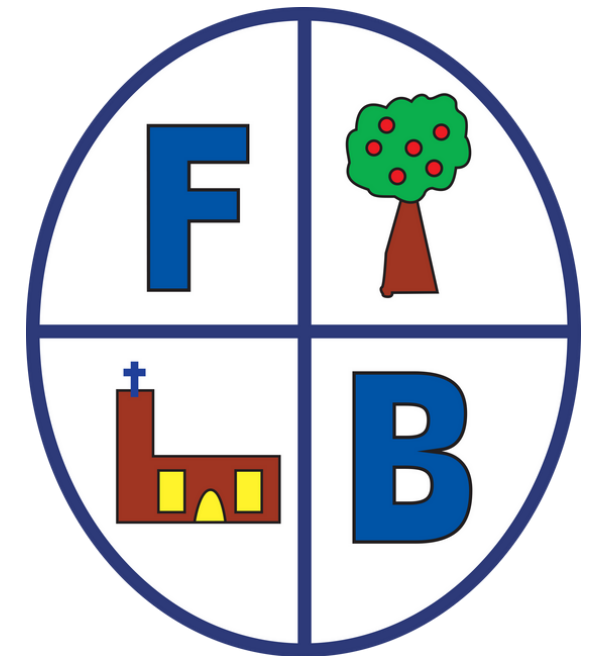


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## How you could support your child

- Talk to us about how you feel your child is getting on or if they share any worries.
- Encourage them in their learning.
- Hear them read. Read to them.
- Bring learning to life in real life contexts e.g. food shopping, telling the time etc.
- Communicate with school and support our shared aims. Work together in partnership.

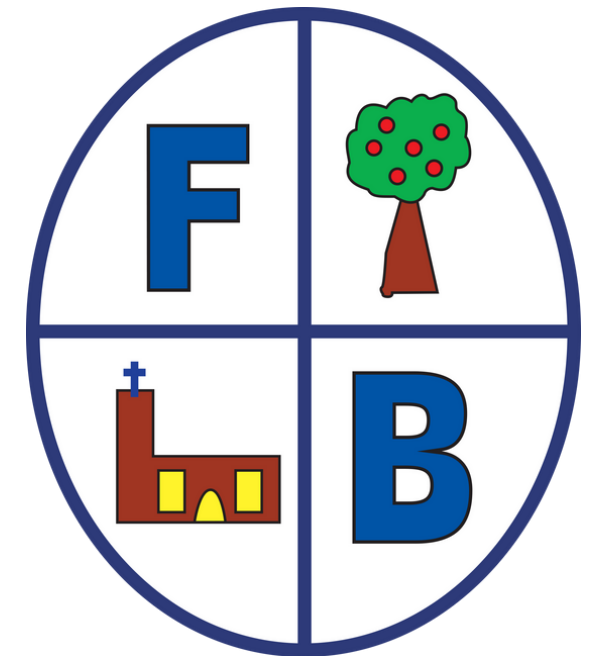


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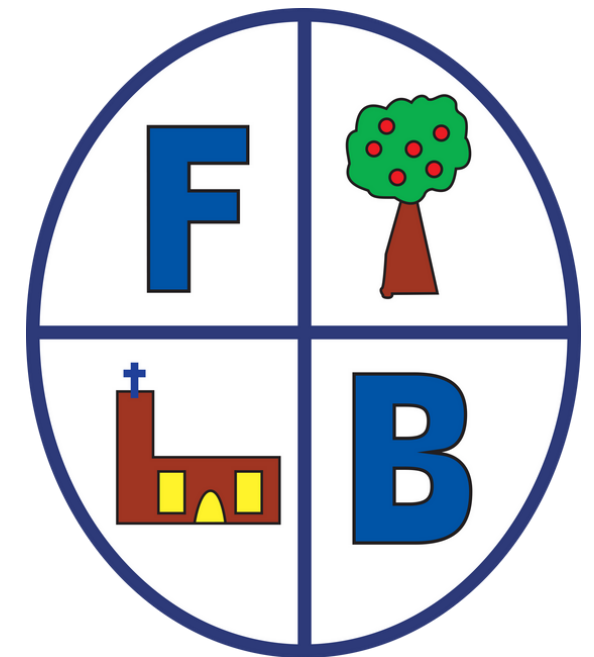
## Volunteering

- ▶ Trips - join us on a trip
- ▶ Readers - give your time as a volunteer coming in to hear children read. There is an information pack in the office and we would ask you to apply for a DBS through our school before you start.
- ▶ Your hobbies, interests and profession could add to our curriculum and clubs - let us know (e.g. WWII day!)



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# *Thank you*



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