



FLAX BOURTON SCHOOL ASSOCIATION

FBSA Committee Meeting

Tuesday 30th January 2024

Time: 8pm,

Location: The Angel, Long Ashton.

Attendees: Abi Henderson (AH), Emily Gazey-Mitchell (EGM), Mark Francis (MF), Fiona Furzeland (FF), Laura Aitken (LA), Donna Williams (DW), Roz Rendall (RR), Charli Awde (CA), Felicity Gibbs (FG), Adam Crooks (AC), Sarah Nicholls (SN), Becky Gibbs (BG), Gemma Graham (GG), Megan Carr (MC), Phillipa McFeat (PM)

Apologies: Sarah Ballisat, Ben Ballisat, Polly Brown, Posy Simmons, Tracey Macalinden, Amelia Taylor, Jane Rana, Natasha Potter, Adam Crooks, Sarah Nicholls, Becky Gibbs, Gemma Graham, Megan Carr

Item	Description of Discussion	Action
1. Welcome		
2. Minutes Agreed	<ul style="list-style-type: none">- Previous action to review carbon neutral fund (MF).- Parent kind was renewed. Closed- Penny wars 2025/26 – will this run next year?	<p>Carbon neutral: Agreed to reallocate the budget for 2023/4 towards school budget deficit</p> <p>EG to confirm penny wars</p>
3. Financial Update	<p>FBSA current financial stand-in</p> <p>Reviewed events & monies raised since last meeting:</p> <p>Term 2 Summary:</p> <p>Xmas cards</p> <p>Fireworks</p> <p>Gatcombe Fayre</p> <p>Disco & Fayre</p> <p>Polar Express</p> <p>Plus - Match funding & charity donation</p> <p>£6,962.27</p> <p>Bag2school - £335</p> <p>Felt & Fizz- £200</p>	

	<p>Debrief/feedback:</p> <p>Next year Xmas cards must be collected using separate bank accounts (not via school)</p> <p>£50 cheque donated from Gatcombe Fayre</p>	<p>EGM to manage Xmas cards next year (so not to go into the school payment account)</p>
<p>4. School Spending Requests</p>	<p>DW requested 2 more school bench tables needed at c. £1,200 x2</p> <p>Stationary: School budget cuts resulting in lower stationary budgets per class. Can FBSA fund additional budget for to support this? Class wish-lists should be updated with basic items.</p> <p>Soundsystem: Remainder of Flaxathon budget (drama/hall spending) may need to be allocated to a new sound-system</p> <p>Chickens: Mr Lung has said that their upkeep can no longer be accommodated within the school budget. Can FBSA support the cost of approx. £70 per quarter</p>	<p>Approved (£2,400)</p> <p>Agreed in principle, DW to confirm approx. amount</p> <p>Donna to confirm if covered in existing budget</p> <p>Approved (£280 per year)</p>
<p>5. Upcoming events</p>		
	<p>Fri 23rd Feb - Roller Disco</p> <p>Feb 20th- Mar 5th - World Book Day (Book recycling project- collection)</p> <p>Weds 27th March - Break the rules day Thurs 28th Mar – Easter Hunt –</p> <p>Sat 27th April - Bingo Night- TBC</p> <p>Weds 22nd May- Sponsored Event - Colour Run</p> <p>Proposed new community event for Euros – cosponsored events for Euros with Flax Hub</p>	<p>Ros looking for additional helper</p> <p>Chairs to send out information – agreed to inc. adult books DW to can store in sycamore area</p> <p>Kate / Claire to be Easter bunny</p> <p>AH leading bingo</p> <p>EG/DW to confirm sponsorship concept e.g. outdoor space</p> <p>MF to confirm hub events</p>

	<p>Thurs 23rd July - End of term - Party in the Park</p> <ul style="list-style-type: none"> - Proposal to engage pizza vans / ice cream, with a FBSA profit share. - FBSA to run a honesty bar. 	<p>DW to raise if it can be held in school</p> <p>Chairs to confirm location / volunteers / food options</p>
<p>6. Cake sale/bags 2 school/uniform sales/football updates</p>	<p>Cake sale update - agreed to continue with the current set up & rota</p> <p>Re-book Bag2School for June - Fri 21st June proposed?</p> <p>Uniform sale date - suggested Buy/Sell page</p> <p>FBFC News – no update</p>	<p>EGM to confirm date next Bags2School date (21/06?)</p> <p>Phillipa McFeat to look at options for school uniform sales</p>
<p>7. Additional fundraising</p>	<p>Grants - Emma Ghent / Donna Williams meeting Steve Lung to look at various grants</p> <p>Donations – looking at addition of a FB Donate button for ad hoc donations. This is in addition to the other methods to donate e.g. bank account / QR code / just giving etc.</p> <p>Toys4life - toy collection – date TBC</p> <p>Table top Sale</p> <p>LA Cafe - awaiting date</p>	<p>Emma Ghent / Donna Williams to feed back at next meeting (1st Feb)</p> <p>EGM to update Facebook donation page</p> <p>Discuss at next meeting</p>
<p>8. Events Further Ahead</p>	<p>Fireworks - TBC - Fri 8th NOV 2024 Price increase £3700 to £4100</p>	<p>Approved</p>
<p>9. Next Meeting</p>	<p>Monday 25th March 8pm</p>	<p>DW to confirm Angel pub location</p>
<p>10. AOB</p>	<p>Euro '24 - MF – discussed in events section</p>	

Latest financial standing:

Current Account		Date		2,550	
Reserve Account				30,070	Update:
One off	Ringfenced for Football	Ongoing	-	917	
	Stage curtains and other drama/hall spending	TBC	-	6,476	Kerrv North getting quote
	Keyboard	TBC	-	1,000	With Emily Shehan
	Remaining Fireworks items		-	2,316	
	Tables		-	4,800	
	Laptop trolley		-	1,000	
	Maple book corner		-	800	
	Basketball		-	240	
	Chestnut playhouse		-	1,000	
	Carbon offsetting - £10.41	Monthly	-	125	
Annual	Yearly class spending for trips	TBC	-	1,680	
	Yearly class spending for 'treats'	TBC	-	1,750	
	Xmas Card	Done for 2023			
	Life Skills - £216 - for year	Done for 2023			
	End of year hall hire	21-Jul-24	-	70	
	Lottery License - £20	Done for 2023			
	Parentkind membership - £154	Done for 2024			
	Year 6 hoodies - £555	Done for 2023/24			
	Chestnut welcome bags - £25	Done for 2023/24			
Total Commitments 2023/2024			-	22,174	
Available Funds				10,445	

TEACHER REQUESTS SPENDING

Backlog	Approved	Paid
	£70 per quarter per year	
	2 more tables needed at c. £1,200 x2	
	Allocate budget for fireworks price increase from £3700 to £4100	