

**FBSA Committee Meeting Agenda**Thursday 19<sup>th</sup> January 2023, 8.00p.m - The Jubilee Pub

Apologies: Amelia Taylor, Janet Wessels, Tracey Mac, Becky Gibbs, Sarah Ballisat, Amy Ashley

	<i>Item</i>	<i>Notes / What we need to achieve</i>	<i>Who</i>
1.	<b>Welcome</b>	<ul style="list-style-type: none"> <li>• <i>Introductions</i></li> <li>• <i>Thank you for Christmas efforts</i></li> </ul>	CHH / ALL
2.	<b>Minutes – 14/09/2022</b>	<ul style="list-style-type: none"> <li>• <i>Review previous meeting minutes</i></li> <li>• <i>Agree outstanding actions</i> <ul style="list-style-type: none"> <li>• <i>Canopy Grant</i></li> <li>- <i>Picnic benches delivered?</i></li> <li>- <i>Microphone delivered?</i></li> <li>- <i>Easy Fundraising</i></li> <li>- <i>Pizza van Donation?</i></li> <li>- <i>Christmas Nativity Video</i></li> </ul> </li> </ul>	CHH / ALL
3.	<b>Financial standing</b>	<ul style="list-style-type: none"> <li>• <i>FBSA current financial standing</i></li> <li>• <i>Fireworks sponsorship next year</i></li> <li>• <i>PTA Events Raffle</i></li> <li>• <i>New school requests</i></li> </ul>	KF/DW/ CHH
4.	<b>Review of Christmas Cards</b>	<ul style="list-style-type: none"> <li>• <i>Happy with company and profit?</i></li> <li>• <i>Thanks KB for sorting</i></li> </ul>	KB/DW
5.	<b>Review of Christmas Disco</b>	<ul style="list-style-type: none"> <li>• <i>What went well? What can we improve? What should stay the same? (Timings, staffing, Disco, snacks, FC, Gifts, outside stall)</i></li> <li>• <i>Reindeer Food feedback?</i></li> </ul>	CHH/ALL
6.	<b>Christmas Production Videos</b>	<ul style="list-style-type: none"> <li>• <i>KS1, Rec &amp; Y6 DVD Recordings – anyone in industry to edit?</i></li> <li>• <i>Christmas Tree thanks</i></li> <li>• <i>Stage erection &amp; deconstruction</i></li> </ul>	CHH/DW
7.	<b>Review of Bags2School</b>	<ul style="list-style-type: none"> <li>• <i>What went well? Any issues?</i></li> <li>• <i>Next date</i></li> </ul>	EGM/CHH
8.	<b>Second Hand Uniform &amp; World Book Day Sale</b>	<ul style="list-style-type: none"> <li>• <i>Fri 24<sup>th</sup> Feb (same as Sycamore cake sale &amp; Quiz night)</i></li> <li>• <i>Before WBD</i></li> <li>• <i>outfits/jumpers/fancy dress</i></li> <li>• <i>Volunteers</i></li> <li>• <i>Location</i></li> </ul>	CHH/ALL
9.	<b>Quiz Night</b>	<ul style="list-style-type: none"> <li>• <i>Fri 24<sup>th</sup> Feb</i></li> <li>• <i>CHH to Quizmaster</i></li> <li>• <i>Teams of 6 – 10 table capacity.</i></li> <li>• <i>Pricing? Ticketed</i></li> </ul>	CHH/ALL
10.	<b>Cake Sales</b>	<ul style="list-style-type: none"> <li>• <i>Review – any questions?</i></li> </ul>	CHH/ALL
11.	<b>Film Nights</b>	<ul style="list-style-type: none"> <li>• <i>Dates TBC &amp; Logistics</i></li> </ul>	CHH/DW
12.	<b>Life Bags</b>	<ul style="list-style-type: none"> <li>• <i>To be looked into</i></li> </ul>	CHH



13.	<b>Easter Egg Hunt &amp; Break The Rules</b>	<ul style="list-style-type: none"> <li>• 30<sup>th</sup> March</li> <li>• Volunteers</li> </ul>	CHH/DW
14.	<b>InFLAXus Games</b>	<ul style="list-style-type: none"> <li>• Date TBC</li> <li>• Sponsorship target</li> <li>• Book inflatables</li> </ul>	CHH/DW
15.	<b>Other fundraising Ideas</b>	<ul style="list-style-type: none"> <li>• Roller Disco at Village Hall</li> <li>• Josh Brown has an idea - TBD</li> </ul>	CHH/RR /ALL
16.	<b>Succession Planning</b>	<ul style="list-style-type: none"> <li>• Current Core Committee stepping down in Sept 23.</li> <li>• Ears on the ground for a new team to shadow us.</li> <li>• This is happening!</li> </ul>	CHH/ALL
17.	<b>Next Meeting</b>	<ul style="list-style-type: none"> <li>• Date TBA</li> </ul>	CHH/ALL
18.	<b>AOB</b>	<ul style="list-style-type: none"> <li>• FBSA Christmas Drinks?!</li> <li>• JB Leaving</li> <li>• Summer Event Ideas</li> <li>• Marquee for End of Term</li> </ul>	CHH/ALL

## **Annual Calendar of Events and Dates for your Diary**

Fri 16th Sept - Uniform Sale  
 Sat 24th Sept - Picnic on the Lawn  
 Fri 4th Nov - Fireworks  
 Fri 2nd Dec - Uniform & Xmas outfit Sale  
 Fri 9th Dec - Xmas Disco  
 Fri 6th Jan - Bags2School - TBC  
 Fri 24th Feb - Uniform & WBD/Fancy Dress Sale  
 Fri 24th Feb - Quiz Night  
 Thurs 30th March - "Break The Rules Day" and Easter Egg hunt  
 Fri 21st April - Uniform Sale  
 Fri Date TBC – InFLAXus Games  
 Mon 5/12th June - Bags2School - TBC  
 Sat 17th June - Summer Event & Bake Off  
 June "settling in" Day - Chestnut Sept 23 Uniform Sale - TBC  
 Thurs 20th July - Party in the Park (after sch)

### Cake Sales:

Sycamore - 7th Oct  
 Oak - 21st Oct  
 Chestnut - 11th Nov  
 Maple - 2nd Dec  
 Willow - 13th Jan  
 Beech - 27th Jan  
 Elm - 10th Feb

### Cake/Icecream Sales

Sycamore - 24th Feb  
 Oak - 10th March  
 Elm - 17th March  
 Beech - 21st April  
 Willow - 5th May  
 Maple - 19th May  
 Chestnut - 16th June